



# UNIwersytet Medyczny

## IM. PIASTÓW ŚLĄSKICH WE WROCLAWIU

Rules of selection and criteria of recruitment of students with regards to studies at partner universities within the Erasmus+ programme (I, II semesters)

### § 1

Recruitment of the students is done by the Board.

### § 2

Conditions of the participation in the programme are as follows:

- 1) completing I year of studies,
- 2) minimum average grade of entire period of studies: **3,0**,
- 3) knowledge of the language of instruction of receiving university (or excellent knowledge of English in case a language of instruction is English),
- 4) students of the last year of studies can benefit from the programme (studies) providing they obtain the acceptance of the dean of the given faculty,
- 5) period of studies is from 3 to 12 months,
- 6) the same student may participate in the ERASMUS+ programme a few times providing:
  - a) it is maximum 12 months per each cycle of studies,
  - b) it is maximum 24 months per one-cycle of studies;*In the Erasmus programme each student may benefit from the programme a few times up to 12 months per each cycle of studies and up to 24 months per one-cycle of studies. It is called „outgoing capital”. Prior experience under LLP-Erasmus counts as well.*
- 7) in case of multiple mobility a one year break between the mobilities is required,
- 8) selected student might benefit from the scholarship providing a year of studies prior to departure is completed.

### § 3

1. A student should submit the following documents when applying:

- 1) letter addressed to the Institutional Coordinator stating the university,
- 2) certificate taken from the Dean's Office with the average grade of entire period of studies (up to the 2<sup>nd</sup> place after comma),
- 3) appropriate certificates with regards to extra criterias of recruitment mentioned in § 5, point 3.

2. Required documents should be submitted to the International Relations Office (Erasmus Office) **until 15 March each year.**

### § 4

1. The base of recruitment of the student is the number of points awarded for:
  - 1) average grade of entire period of studies prior to departure,
  - 2) language exam taken during the period of recruitment (carried out by the Department of Languages),
  - 3) certified documents of criterias of recruitment mentioned in § 5, point 3.
2. On the basis of submitted documents mentioned in § 3, point 1 the International Relations Office (Erasmus Office) prepares the list of applicants willing to study abroad according to the awarded points.
3. In case of the same number of points awarded the order is made by average grade of entire period of studies prior to departure.

### § 5

The following rules apply to calculation of points:

- 1) average grade of entire period of studies:

Average grade	Points
3,00 – 3,50	6
3,51 – 3,75	7
3,76 – 4,00	8
4,01 – 4,25	9
4,26 – 4,50	10
4,51 – 4,75	11
4,76 – 5,00	12
5,01 – 5,25	13
5,26 and above	14

- 2) points awarded in language exam

Language exam – grade	Points
bardzo dobry (5)	4
ponad dobry (4,5)	3
dobry (4)	2
dość dobry (3,5)	1

- 3) extra criterias of selection:

- a) active participation in the Students' Science Associations – minimum 1 year (no matter how many associations a student is a member of) – 1 point,
- b) research works presented in conferences of the Students' Science Associations or published in handouts of that conferences (no matter how many research works were presented or published) – 1 point,
- c) research works presented or published in conferences or published in scientific journals (no matter how many research works were presented or published) – 1 point,
- d) awards given to a student during the studies – Ministry, Rector's or University awards (no matter how many) or – 1 point,
- e) foreign interships, foreign vocational courses or workshops (no matter how many) – 1 point,
- f) work for student's life (confirmed by the organisation and university authorities) – 1 point.
- g) work for the Erasmus+ programme at the home university.

#### § 6

1. Financial conditions during a student's stay abroad cover:

- a. payment of a grant (either scientific or social) awarded by the student at the home university,
- b. grant of the Erasmus+ programme (amount of grant is agreed each year depending on availability of funds received from the National Agency) – a way of payment of the grant is agreed between parts in the contract ,
- c. maintenance grant for eligible students.
- d. refund of costs of language course (excluding English, French, and German) which takes place before the studies at partner universities start. The amount is agreed each year.

#### § 7

#### **Timetable of recruitment of students**

- 1) submitting application and additional documents - **until 15 March**,
- 2) language examination - **until 30 March**,
- 3) interview with a relevant board of recruitment – **until 15 April**,
- 4) announcement of the result of the recruitment – **until 20 April**,
- 5) organisational meeting with the accepted students – **until 25 April**,
- 6) submitting documents to be sent to partner universities – **until 10 May**.